

# HENLEY DÉCOR FAIR TRADE BOOKING FORM 28th -31st MAY 2021 5 DAY EVENT

RECEIVE 10 % DISCOUNT on BOOKINGS PAID BEFORE January 31st 2021!!

RECEIVE 10 FREE GUEST TICKETS

TRADE DAY THURSDAY 28th MAY 2021

| Pitch Size Frontage x depth  | COST - NO VAT applicable | Discount before 31st January - NO VAT applicable | TICK YES where appropriate | Marquee required YES/NO | Electricity required YES/NO | Showers required YES/NO | GLAMPING REQUIRED YES/NO | TRADE BALL TICKETS QTY REQUIRED |
|--|--------------------------|--|----------------------------|-------------------------|-----------------------------|-------------------------|--------------------------|---------------------------------|
| 6m x 6 m   | £450.00                  | £405.00  |                            |                         |                             |                         |                          |                                 |
| Arcade 6m x 6 m ( excluding Marquee costs )                                      | £450.00                  | £405.00  |                            |                         |                             |                         |                          |                                 |
| 12m x 6m   | £800.00                  | £720.00  |                            |                         |                             |                         |                          |                                 |
| 18m x 6m   | £1,200.00                | £1,080.00  |                            |                         |                             |                         |                          |                                 |
| FRI NIGHT TRADE BALL TICKET  | £30.00                   |  |                            |                         |                             |                         |                          |                                 |
|  |                          |  |                            |                         |                             |                         |                          | YES/NO                          |
| YOUR WEBSITE/INSTAGRAM ADDED TO HENLEY DÉCOR MARKETING PLATFORMS AND ADVERTISING |                          |  |                            |                         |                             |                         |                          |                                 |
| WEBSITE:   |                          |  |                            | INSTAGRAM:              |                             |                         |                          |                                 |

## IMPORTANT NOTES

COSTS FOR MARQUEES - invoiced by Marquee company - please see website for costs

COSTS FOR ELECTRICITY - Invoiced by Helpful Hirings - please see website for costs

SHOWERS

FOC

GLAMPING - Invoiced by Glamping Company - please see website for costs

**THIS IS A 5 DAY EVENT - HOWEVER, PLEASE ADVISE IF YOU CANT DO 5 DAYS AND ONLY 2, 3 or 4**

## TRADE BALL

Trade BALL Tickets include - drinks reception, Fabulous food, live music & dancing from 6.-30pm

BALL IS BLACK TIE

LITTER - a Refundable deposit of £50.00 will be added to invoice. Please ensure all pitch litter is not left on day of breakdown.

PLEASE COMPLETE IN BLOCK CAPITALS :

SPECIAL REQUESTS OUTSIDE PERMITER/SAME SPACE AS BEFORE \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TRADE STAND NAME : \_\_\_\_\_

ADDRESS

TOWN

POSTCODE

EMAIL: \_\_\_\_\_

MOBILE/TEL: \_\_\_\_\_

SIGNATURE

DATE :

Subject to Henley Décorative Fair Ltd Terms and Conditions.

|                                    |     |
|------------------------------------|-----|
| QTY OF TRADE STAFF PASSES REQUIRED | QTY |
|------------------------------------|-----|

**INVOICE WILL BE SENT ON RECEIPT OF BOOKING FORM**

Once completed please email this form to: [henleydecorfair@gmail.com](mailto:henleydecorfair@gmail.com)

POST TO: Henley Décor Fair Ltd , Unit 1A Whitehill Farm, Remenham church Lane, Henley-on-Thames, RG9 3EX